

Dover Plains Library Patron Code of Conduct

In order to insure constructive use of Library Facilities, materials and services, as well as the personal comfort of all patrons, the Board of Trustees has established the following rules for use:

1. Patrons shall be engaged in activities associated with the use of a public library while in the building.
2. Reasonable quiet is to be expected, especially in designated study areas. No patron may disturb others using the Library. This includes the use of cell phones.
3. Misconduct such as the use of foul or threatening language and gestures, public drunkenness, drug usage, sale or exchange of alcohol or drugs, loud talking and laughing, running, pushing, fighting and all other offensive behavior will result in expulsion from the building and suspension of library privileges*.
4. The Library assumes **no** responsibility for the care and supervision of children. Parents or caregivers must supervise the behavior of their children. Additionally, children under the age of ten must be supervised at all times.
5. Smoking, eating and drinking must be done outside the Library.
6. Only animals properly identified as service animals that aid the physically challenged and those involved in Library programming are permitted in the Library.
7. Patrons shall not be permitted to enter the building without footwear or without a shirt or other covering of their upper bodies. Patrons shall maintain a generally acceptable standard of personal hygiene. Patrons whose bodily hygiene is offensive such that it disturbs others shall be required to leave the building.
8. Other unacceptable behaviors include sleeping, stalking, soliciting, loitering, littering and damaging property.
9. Patrons are encouraged to report disruptive individuals to the staff.
10. Library materials must be returned on time and in good condition. Overdue materials deprive others in need of those materials.
11. A library patron who deliberately alters a library computer database or destroys computer equipment will forfeit all library privileges* and will be subject to financial liability for damages.
12. A library patron who vandalizes, steals or destroys any library material, equipment or building components will forfeit all library privileges* and will be subject to financial liability for damages.
13. Patrons concerns should be brought to the attention of the Library Director.

***Reinstatement of suspended library privileges is contingent upon Board approval.**

Approved by the Board of Trustees 6/27/01

Reviewed and amended 5/06/09; 4/02/2014