



MEETING MINUTES

DATE: Wednesday, October 5, 2022

TIME: 7:00 p.m.

LOCATION: Community Room

Call to Order

▪ Attendee Names

- Pres. Sharon McGreevy, Dir. Donna Perolli, Susie Allen, Chris Bergin, Sue O'Hearn, Steve Talleur, Joe Tchorzyk (left at 7:15 p.m.), Barry Schibanoff, Caroline Williams, (Lois Cornwell, recorder)

▪ Absent

- Steve Kosar

Approval of Previous Minutes

*Motion to approve minutes: Steve Talleur, Seconded Barry Schibanoff

Motion carried: unanimous

Approval of Treasurer's Report

No report

Directors Report

*The library's website was updated and redesigned. It was launched on September 15, 2022 and feedback has been excellent.

*Employee Lois Cornwell and her son-in-law Kyle Martin removed the scrap metal from the upstairs conference room.

*Saturday Yoga has been canceled due to lack of attendance. This reduces program spending by \$200 per month.

*OverDrive Committee - The library needs to increase spending from \$1,577.83 per year to \$3,117.75 per year in order to meet the recommended level based on our population and OverDrive usage. (Cost will be offset by the cancelation of Saturday Yoga.)

*Friends update: Total of 35 members, \$830 collected for membership/donations thus far, plus \$267 from the Dover Day Friends table.

*The library has a new Maplebrook School volunteer. Morgan works here every Monday, Wednesday and Friday. She has been shelving and helping employee Lisa King with craft projects and program preparation.

*Library Card Sign-up Month results: 36 new card registrations.

Old Business

*Two new public PCs were purchased and installed. Employee Heidi Barto got them up and running. On October 10, 2022, A1 is scheduled to evaluate Windows and DeepFreeze to see if they can be transferred to the new PCs or if we have to purchase a new license.

*Dir. Donna Perolli received estimates from Brewster Ford Sales, Inc. for the servicing of the Bookmobile based on mileage and from Harmon Printing for mass mailing appeal for funds.

New Business

*The library declined the services of Native Landscapes to care for the library garden based on the estimate given.

*The library will offer assistance to patrons needing help with vaccine registration.

Other Items

*Board member Barry Schibanoff suggested the library unplug certain electric powered devices daily to reduce “phantom energy” draw.

*On October 3, 2022, Taylor Oil replaced the circulator which may have been the cause of the hot radiators. James from Taylor Oil will get the library an estimate for 5 programmable thermostats.

*Indoor air conditioner covers for all 3 AC units will cost approximately \$45 total.

*Board member Steve Talleur asked how much it would cost to increase our Hoopla borrows. Based on available data our current average spending per month is \$110 for 4 borrows – for 5 borrows it would be \$138 – for 6 borrows it would be \$166, etc. However, these amounts will change depending on how many users borrow titles.

Public Comment

None

Motions and Votes

*Motion to approve increase to OverDrive by \$1500 per year: Steve Talleur, Seconded Caroline Williams

Motion carried: unanimous

*Motion to approve Harmon Printing for a mass mailing appeal: Caroline Williams, Seconded Susie Allen

Motion carried: unanimous

Executive Session

None

Adjournment

Motion to adjourn: Steve Talleur, Seconded Pres. Sharon McGreevy

Meeting adjourned 7:57 p.m.

Next meeting: Wednesday, November 2, 2022 at 7 p.m.

Respectfully submitted by Lois E. Cornwell, Recorder
Caroline Williams, Secretary

**Signatures on file at the library*