

Dover Plains Library Board of Trustees Meeting Minutes
5:15 pm, Wednesday, December 6, 2023

Call to Order - 5:14 pm

Roll Call: Sharon McGreevy, Joe Tchorzyk, Steve Talleur, Chris Bergin, Barry Schibanoff, Suzy Allen, Caroline Williams, Sue O'Hearn

Also present: Amy Smith - Library Director

Public Comment - none

Adoption of November Minutes

Motion: Approve draft minutes of November's meeting, Allen, seconded by Talleur. Unanimously approved.

Treasurer's Report

- All but \$1000 moved from nbt checking to M&T new Operating Acct

Motion: Accept Treasurer's Cash Balance Page and Asst Treasurer's explanation (noted above), Tchorzyk, seconded by McGreevey. Unanimously approved.

Approval of the December Warrant

Motion: Approve the December warrant, McGreevey, seconded by Bergin. Unanimously approved.

Director's Report

Old Business

1. New Library Clerk hired: Kelley Smith Lobas
2. Bookkeeper Karin Litt hired

New Business

1. Board of Trustees Bylaws Proposed Revisions
-suggested change to Treasurer's responsibilities to include that whoever take office of Treasurer has to have a credit card in their name
2. Finance Committee's Draft Credit Card Policy
Motion: Accept and enact Credit Card Policy, Bergin, seconded by Schibanoff, Unanimously approved.
3. Governance Committee's Draft Library of Things Use Agreement
Motion: Accept and put into use the Use Agreement, Talleur, seconded by Schibanoff. Unanimously approved.
4. Dover Plains Library's relationship with Lions Club of Dover

Motion: The DPL Board of Trustees approves the Library Director collecting funds on behalf of the Lions Club of Dover's Memory Tree campaign for 2023. Schibanoff, seconded by Talleur. Unanimously passed.

5. Winter Hours for the library

Motion: The library will close at 7 pm weekdays in January, February & March and at 3 pm on Saturdays, Schibanoff, seconded by Allen, Unanimously approved.

6. Union Vale Contract

Motion: BOT approves amount and terms proposed by MHLS for Union Vale, Talleur, seconded by Schibanoff. Unanimously approved.

7. Nominating Committee presents Sharon McGreevey and Christina Bergin as slate of candidates for expired seats on the Library's Board of Trustees.

8. Secret Ballot Election for open Board seats

McGreevey and Bergin unanimously elected for 3-year terms to the Dover Plains Library's Board of Trustees.

Public Comment - none

Adjournment:

Motion to adjourn McGreevey, seconded by Talleur. Unanimously approved.

Meeting ended at 5:58 pm

Next Meeting: January 3, 2024 at 6 pm. Note the meetings for January, February and March will start at 6 pm.

Respectfully submitted by A. Smith, recorder

Caroline Williams, Secretary

Signatures on file at the library.

Approved by Dover Plains Library Board of Trustees, January 3, 2024