

DRAFT

**Dover Plains Library Board of Trustees Meeting Minutes
6 pm, Wednesday, February 7, 2024**

Call to Order - 6:04 pm

Roll Call: Sharon McGreevy, Sue Allen, Caroline Williams, Christina Bergin, Joe Tchorzyk, Barry Schibanoff, Stephen Talleur, Sue O'Hearn

Also present: Amy Smith - Library Director

Public Comment - none

Adoption of January Minutes

Motion: Approve draft minutes of January's meeting, Schibanoff, seconded by Allen. Unanimously approved.

Treasurer's Report

Motion: Accept Treasurer's Report, O'Hearn, seconded by Schibanoff. Unanimously approved.

Approval of the January Warrant

Motion: Approve the January warrant, McGreevy, seconded by Bergin. Unanimously approved.

Director's Report

Motion: Accept the director's report for January, Talleur, seconded by Tchozyk. Unanimously approved.

Long-Range Planning Committee Report

Committee members discussed plans to connect with community groups and organizations to meet with their members about the library.

Old Business

1. IDEMIA NYS identification verifying service update. First day will be Friday, Feb 9 and continue on alternate Fridays.

New Business

1. Financial Committee Policy Recommendations
 - a. Amended Financial Accounts Policy

Motion: Approve Financial Accounts Policy, Tchorzyk, seconded by Bergin. Unanimously approved.

b. Cash-Handling Policy

Motion: Approve Cash-Handling Policy, Bergin, seconded by Schibanoff. Unanimously approved.

2. Library Contractors & Liability/ Workers' Comp Insurance

The Director will continue to look into ways to have the participants in yoga classes over Zoom to sign liability waivers.

3. MHLS-Union Vale Contract Terms

The director updated the Board on the contract for library services that MHLS offered to the Town of Union Vale.

4. Memorial Garden 2024 Proposal for maintenance

Motion: Accept Earthworks' proposal of \$3300 for 2024 Memorial Garden work, Schibanoff, seconded by Bergin. Unanimously approved.

Public Comment - none

Adjournment

Motion: To adjourn, Talleur, seconded by Schibanoff.

Meeting adjourned. 7:18 pm

Respectfully submitted, A. Smith, Recorder